



Revise Bids

Revise Bids

To revise response, please click on "respond to posting" on Ariba discovery and after you will be redirected to the posting detail page:

1. Please click on "Revise Response" in order to revise the submitted bids.
2. Click "OK" to start revising the response.

The screenshot displays the Ariba Sourcing interface. At the top, the header includes 'Ariba Sourcing', 'Test Mode', 'Company Settings', 'NTU Light Account', and 'Help Center'. Below the header, there is a navigation bar with 'Go back to Nanyang Technological University - TEST Dashboard' and 'Desktop File Sync'. The main content area shows a 'Console' for 'Doc1720490835 - Demo' with a 'Time remaining' of 3649 days 07:30:35. A message states: 'You have submitted a response for this event. Thank you for participating.' A yellow box with the number '1' highlights the 'Revise Response' button. A dialog box titled 'Revise Response?' is open, containing the text: 'You have already submitted a response for this event. Click OK if you would like to revise your response.' A yellow box with the number '2' highlights the 'OK' button in the dialog. The background shows a list of event contents, including 'Invitation Letter' and 'NTU Terms and Condit...'. A table with columns 'Price', 'Quantity', and 'Extended Price' is partially visible.

Revise Bids

3. Make the necessary amendments and click on "Submit Entire Response"

Note: You will only be allowed to revise before the event closed. If the event closed, you are not allowed to do any amendments.

[Create Alternative ▾](#)

Primary

All Content ☰ | ⌵

Name ↑	Price	Quantity	Extended Price
▼ 3 Requirement Specifications and Evaluation Criteria			
▼ 3.1 Requirement specification			
3.1.1 Please refer to the attached requirement specification: Do you comply? References	* Yes ▾		
3.2 Please refer to the evaluation criteria Placeholder-Replace with actual Evaluation criteria.pdf			
▼ 4 Pricing Schedule More... +			\$5.00 SGD
4.1 Item 1	* \$5.00 SGD	1 each	\$5.00 SGD
5. Please indicate Lead Time: <input type="text" value="5 days"/>			

(*) indicates a required field

3

[Sync Primary Bid](#) [Submit Entire Response](#) [Update Totals](#) [Reload Last Bid](#) [Save](#) | [Compose Message](#) [Excel Import](#)

[Alternative ▾](#)



Alternative Bidding

Alternative Bidding

Alternative bidding gives suppliers the ability to submit alternate bids after they have submitted a primary bid. For example, the buyer may want to offer two or three other proposals.

There are three types of alternative bids:

- *Supplier Bundles* - Allows participants to submit discounted pricing based on bundles of items they create.
- *Volume Tiers* - Allows participants to create volume tier structures with pricing at each of the volume tier levels thereby eliminating the need for re-negotiation at a new quantity.
- *Alternative Pricing* - Allows participants to submit different values for the terms included in an item and adjust their price accordingly. Alternative pricing allows participants to respond to what the buyer is looking for and also provide alternative responses.

The screenshot displays the Ariba Sourcing interface. At the top, there is a navigation bar with 'Ariba Sourcing' and links for 'Company Settings', 'NTU Light Account', and 'Help Center'. Below this, a breadcrumb trail shows 'back to Nanyang Technological University - TEST Dashboard'. The main content area is titled 'Console' and 'Doc1720490835 - Demo'. A 'Time remaining' indicator shows '3649 days 07:28:00'. On the left, there is a sidebar with 'Event Messages', 'Response History', and a 'Checklist' with three items: '1. Review Event Details', '2. Select Lots', and '3. Submit Response'. Below the checklist is 'Event Contents'. The main table shows a 'Primary' bid with the following content:

Name ↑	Price	Quantity	Extended Price
1 Invitation Letter			
1.1 Site Briefing / Site Showround:			
2 NTU Terms and Conditions			

A dropdown menu is open over the table, showing options: 'Create Alternative', 'Create', 'Pricing Alternative', 'Bundle Alternative', 'Tier Alternative', 'Delete', and 'Alternative'. The 'Create Alternative' option is highlighted.

Alternative Bidding

1. Please select the alternative that best suits your criteria.

Note: You may delete the alternative before you submit the response.

Ariba Sourcing

Company Settings | NTU Light Account | Help Center

back to Nanyang Technological University - TEST Dashboard

Desktop File Sync

Console | Doc1720490835 - Demo

Time remaining: 3649 days 07:28:4

Event Messages
Response History

▼ Checklist

1. Review Event Details
2. Select Lots
3. Submit Response

▼ Event Contents

Primary

All Content

1

Create Alternative

- Create
- Pricing Alternative
- Bundle Alternative
- Tier Alternative
- Delete
- Alternative

Name ↑	Price	Quantity	Extended Price
▼ 1 Invitation Letter	More... +		
1.1 Site Briefing / Site Showround:	More... +		
▼ 2 NTU Terms and Conditions			

Alternative Bidding

2. Input the alternative name for your bids.
3. Check all the items and click "OK"

Note: You may delete the alternative before you submit the response.

Ariba Sourcing TEST MODE Company Settings NTU Light Account Help Center

Go back to Nanyang Technological University - TEST Dashboard Desktop File Sync

Select Alternative Items

Enter a name for the alternative response, select the items you want to include, and click OK to add the items to the alternative response. An Alternative Pricing quote allows for pricing based on differing term responses.

Alternative Name: **2**

3 **Items**

- Name
- ▼ 1 Invitation Letter
 - 1.1 Site Briefing / Site Showround:
- 2 NTU Terms and Conditions
- ▼ 3 Requirement Specifications and Evaluation Criteria
 - 3.1 Requirement specification
- ▼ 4 Pricing Schedule
 - 4.1 Item 1
- 7 Quotation Validity

Alternative Bidding

3. After you have created your alternative, the alternative will appear beside the primary tab.
4. Kindly remember to click on "Submit Entire Response" to submit the alternate bids.
5. You may delete the alternative by clicking on "Delete > Alternative"

Note: You cannot delete an alternative response if it is already submitted

Doc1720490835 - Demo Time remaining 3649 days 00

3

Primary **test**

All Content

Name ↑	Price	Quantity	Extended Price
1 Invitation Letter			
Nanyang Technological University invites you to quote for the items specified herein this invitation.			
Please contact the following persons for any query in regards to this Invitation:-			
i.	<Name of staff-in-charge>	at Telephone : (65) 6790-XXXX	
ii.	<Name of staff-in-charge>	at Telephone : (65) 6790-XXXX	
1.1 Site Briefing / Site Showround: Less... [-]			
Date & Time: xxxx			
Venue: xxxxxx			

(*) indicates a required field

4

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Create Alternative

- Create
- Pricing Alternative
- Bundle Alternative
- Tier Alternative
- Delete
- Alternative ←

Pricing ▾ Sync Primary Bid **Submit Entire Response** Update Totals Reload Last Bid Save Compose Message